

Unitarian Universalist Church of Tallahassee

Alcohol Use Policy

Final

June 2017

This policy applies to all events held at the Unitarian Universalist Church of Tallahassee's (UUCT) physical location and at any UUCT event held at another public venue. This does not pertain to events held in individual members' homes or when small groups of members meet to socialize privately.

Guiding Principles:

1. Minimize UUCT's liability and the possibility of an alcohol related tragedy
2. Ensure that no alcohol is served to underage people
3. Make events comfortable for drinkers and non-drinkers
4. Ensure that alcohol is not abused at official UUCT events
5. Ensure that we are in compliance with state and county law and regulations

When Can Alcohol Be Served

Alcoholic beverages may be served at church events that meet all of the following conditions:

1. The consumption of alcohol is incidental to the main purpose of the sponsored activity (as condition of coverage by our insurance company)
2. There is no charge for drinks, separately or as part of the admission fee, associated with the event.
3. The event is primarily attended by church members and supporting friends.
4. If an event organizer wishes to hold an event where money is exchanged, separately or as part of the admission fee, the group must obtain a liquor license (information for the license can be found at the Florida Department of Business and Professional Regulation).

BYOB Events

The UUCT Church Mutual Insurance policy does not cover events in which attendees bring, consume, and/or share their own alcoholic beverages therefore BYOB events are not allowed at UUCT.

What Can Be Served

1. Non-alcoholic beverages must also be served and attractively and prominently displayed
2. Food must be served along with alcohol
3. Alcoholic beverages limited to beer, wine, hard cider and champagne (no hard liquor) and must be clearly labeled as such.

How Can It Be Served

1. The area in which alcohol is being served must be staffed at all times. Alcohol may only be served by an adult supervising the table. No self-serve.
2. Event attendees should be notified that alcohol will be served.
3. The event host must ensure that no alcohol is served to anyone under the age of 21.
4. The event host will designate an adult to monitor consumption and behavior at the event. If someone becomes intoxicated, s/he will be asked to leave and will not be allowed to drive. The person will be offered a safe ride home (designated driver, taxi, Uber).
5. If all attempts to stop an intoxicated person from driving fail, that person should be informed that the police will be called if they drive away. If s/he then departs, the call should be made, providing the police with the person's name and license plate number.
6. No alcohol is to be left behind on the premises after the event. The contents of any opened bottles must be discarded.

Events Requiring Special Policy Rider

If a committee or sponsor of a church event wants to sell alcoholic beverages, to charge fees where alcohol is to be served or to serve alcohol at an event where consumption is NOT incidental to the main purpose of the activity (example: wine-tasting event), the sponsor needs to:

- Obtain permission from the Church Board demonstrating the reason for the event
- Present a plan to include meeting state and county licensing requirements
- Obtain liability insurance coverage for UUCT of not less than \$1 million through use of special policy rider.

For those groups/individuals who rent UUCT for private functions, the rental policy states: If you plan to serve alcohol (beer, wine, hard cider, and/or champagne) at your event, you must include an Alcohol Rider with the required General Liability Insurance to cover the serving of alcohol at your event. If alcohol is to be sold or if there is a fee for the event, the group must comply with state and county licensure requirements. Renters are also required to follow the UUCT Alcohol Policy. Please see the renter responsibilities as outlined in the Agreement for Use of Church Facilities form.

Liability

UUCT events that conform to the requirements of this policy should be covered under UUCT's liability policy. Even so, the insurer recommends being notified in advance of the particulars of each church event where alcohol will be served.