

APPENDIX 5

AGREEMENT FOR USE OF CHURCH FACILITIES

Unitarian Universalist Church of Tallahassee
2810 N. Meridian Road Tallahassee, FL 32312
PHONE 850-385-5115 FAX 850-385-5834
email: uuct@nettally.com Website: www.nettally.com/uuct

Name of Group: _____ Date: _____
Type of Activity: _____
Phone: _____ Fax: _____ E-mail _____
Address: _____
Name of contact person: _____ Phone: _____
Is this a one-time event? ___yes ___no Recurring event? ___yes ___no
Date of event, if one time: _____
If recurring event, how often and day of week: _____
If recurring, what is begin date: _____ end date: _____
Usage time needed, including setup and cleanup: from _____ to _____
Estimated # of people: _____ Will food be served? _____
Will kitchen be used? ___ ___ Will UUCT dishes/silverware be used? ___ ___
Will alcoholic beverages be served? _____

*You will not be reimbursed for time not used. (Ex: You arranged for three hours but only used two; you will not receive a refund for unused time.) Renter(s) will need to provide a \$5 key deposit, which will be refunded upon return of key. No trash may be left beside or on top of the outside trash receptacles. The City Sanitation Department will not empty the cans if this happens. The user is responsible for disposing of any trash that will not fit in the cans.

Indemnification: One-time or short term renter agrees to indemnify fully and hold harmless UUCT, its officers, employees and agents, from and against any and all costs, losses, damages, liabilities, expenses, demands, and judgments, including court costs and attorney's fees, which may arise out of or consequent upon use or occupancy of the facility by User, its officers, employees, agents, guests, invitees, the performers or artists it brings in for performances, or consequent upon or arising from User's failure to comply with any laws, statutes, ordinances, codes, rules or regulations, including in connection with such liability caused by, or arising out of death or injury to any person or damage to property, or occurring due to defamation, copyright, infringement, or otherwise. Please initial here ___ to show that you have read and understood this statement.

Insurance: Regular (ongoing, repeat) users of UUCT facilities must obtain and maintain during the term of this Agreement public liability insurance issued by a company authorized to provide insurance in this State, to cover personal bodily injury and wrongful death, as well as property damage liability insurance in the amounts to be agreed upon by the parties in advance. The insurance shall cover all of the User's operations and activities under this Agreement, with no exclusions or deductibles. UUCT shall be named as additional named insured on each policy. Please initial here ___ to show that you have read and understood this statement, and that you have the required insurance

I understand the policies and procedures governing the use of UUCT facilities and grounds, and agree to abide by them. I also understand that I am responsible for any damages to the church, grounds or furnishings that may occur during this event.

Printed Name of User or Contact Person: _____

Signature of User _____ Date _____
Signature of UUCT designated representative _____ Date _____